

Sec. 2-28. Emergency action.

(a) In the event of an extraordinary or catastrophic circumstance, the mayor may order the temporary reassignment of city resources, personnel, or functions of departments for the purposes of performing or facilitating city services. Upon the order of the mayor, the human resources director, in consultation with the appropriate department directors, will issue event-specific procedures, as deemed necessary, to temporarily reassign city personnel to perform other duties as required to facilitate or perform city services. Reassignment may include, but is not limited to: changed work schedules or shifts, and performance of other duties as needed. In the event of an extraordinary or catastrophic circumstance, temporary reassignment of city employees shall not be subject to review by the civil service commission.

(b) Every officer, agent or employee of the city, when acting within the course and scope of his employment and while responding to emergency calls or reacting to emergency situations, is hereby authorized to act in such a manner as to deal reasonably and effectively with the emergency. Neither the city nor its officers, agents or employees shall be liable for any failure to use ordinary care in such emergency.

(c) This section shall prevail, to the extent allowed by law, over any other law establishing a standard of care in conflict with this section. (Ord. No. 86-838, § 1, 6-3-86; Ord. No. 05-1076, § 1, 9-14-05)

Secs. 2-29, 2-30. Reserved.

DIVISION 2. TRAVEL

Sec. 2-31. Supplemental travel funding.

If any or all of the costs of city business travel or travel-related expenses of salaried and non-salaried employees or elected officials of the city are paid from non-city sources (other than by the employee or elected official or by a person related to the employee or elected official within the second degree of affinity or consanguinity), then the person(s) traveling shall supplement the in-

formation required by the administrative procedure applicable to the travel by disclosing the source and amount of the funding and the amount of the expenses on a travel expense report and travel-related log filed in accordance with administrative procedure requirements for filing expense reports and travel-related logs. If the expenses are not completely known as of the date of the report, then the expenses shall be estimated and later updated by memorandum whenever the expenses and source(s) of funding are completely known. The funding sources and expense amounts disclosed pursuant to this section shall include those of any person accompanying the salaried or non-salaried city employee or elected official who is related to the employee or elected official within the first degree of affinity or consanguinity, except when the relative pays for his own travel or it is paid by another person related to the employee or elected official within the second degree of affinity or consanguinity.

(Ord. No. 01-698, § 2, 7-25-01)

Sec. 2-32. Accompanying travelers.

If other travelers accompany a salaried or non-salaried employee or elected official of the city as part of a trade or economic mission and the co-travelers are part of the city coterie, then the names of such co-travelers shall be disclosed in the travel expenses report and travel-related log in a separate exhibit entitled, "Accompanying Travelers," which shall be filed in accordance with the applicable administrative procedure requirements for filing expense reports and travel-related logs.

(Ord. No. 01-698, § 2, 7-25-01)

Sec. 2-33. Filing of travel expenses report and travel-related log.

A duplicate copy of travel expenses reports and travel-related logs containing information required to be reported under this division, together with any updating memoranda, shall be filed with the city secretary at the same time they are filed in accordance with administrative procedure requirements for filing expense reports and travel-

related logs. The city secretary shall maintain such reports in a manner that is accessible to the public during regular business hours.
(Ord. No. 01-698, § 2, 7-25-01)

Secs. 2-34, 2-35. Reserved.

DIVISION 3. FIDELITY COVERAGE*

Sec. 2-36. Generally.

All officers and employees of the city shall be covered either by individual public official bonds or by the blanket crime policy for public employees in accordance with the conditions and requirements set forth in this division.
(Ord. No. 04-1244, § 2, 12-1-04)

Sec. 2-37. Individual public official bonds for specific officers—Required; amount.

(a) Throughout the incumbency of each, the holders of the following offices and positions shall be covered by individual public official bonds in the amounts set forth below opposite the titles of such respective offices and positions:

<i>Title</i>	<i>Amount</i>
Mayor	\$50,000.00
City controller	50,000.00
City treasurer	25,000.00
Tax assessor and collector	25,000.00
Assistant city treasurer	25,000.00
Assistant director of treasury	25,000.00
Assistant tax assessor and collector	25,000.00
Deputy city controller (designated)	25,000.00
Deputy assessor of taxes	25,000.00
Chief clerk of the municipal courts	25,000.00

***Editor's note**—Ord. No. 04-1244, § 1, adopted December 1, 2004, amended the title of Division 3 to read as herein set out. Formerly, said title pertained to bonds.

(b) In the event two or more of the titles above listed should become applicable to the same person, only one public official bond need be provided for such person, and it shall cover him in all capacities.
(Ord. No. 04-1244, § 2, 12-1-04)

Sec. 2-38. Same—conditions.

The individual public official bonds mentioned in section 2-37 shall each be conditioned that the surety executing such bond agrees to indemnify the city against any direct loss of money or other personal property belonging to the city or for which the city is legally responsible, caused by larceny, theft, embezzlement, forgery, misappropriation, willful misapplication, wrongful abstraction or by any other dishonest or fraudulent act or acts committed by the officer or employee covered by such bond. In addition, the bonds covering the offices of mayor and city controller shall be conditioned for the faithful performance of the duties of those respective offices.
(Ord. No. 04-1244, § 2, 12-1-04)

Sec. 2-39. Blanket crime policy for public employees.

A blanket crime policy for public employees shall be maintained and shall cover all employees other than those officers and employees required by section 2-37 of this Code to be covered by individual public official bonds. The policy required under this section shall be conditioned such that the issuer of the policy shall indemnify the city against loss sustained through any fraudulent or dishonest act or acts committed by any of the covered employees, acting alone or in collusion with others, during the term of the policy. The policy shall be in an amount that the city council determines from time to time provides the most favorable premium and limit of coverage available to the city.
(Ord. No. 04-1244, § 2, 12-1-04)

Sec. 2-40. Approval of form.

(a) The form of the public official bond, whether new or a change to an existing bond, required to cover the mayor or the city controller pursuant to this division shall be subject to final approval by